

**REPUBLIC OF KENYA
TAITA TAVETA COUNTY GOVERNMENT**



**TAITA TAVETA COUNTY ASSEMBLY
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**MINUTES OF PRE – ARRANGED TENDER SITE VISIT MEETING FOR PROPOSED
CONSTRUCTION OF THE COUNTY ASSEMBLY CHAMBERS FOR TAITA
TAVETA ASSEMBLY NEGOTIATION NO: 1127888 HELD ON 22ND OCTOBER,
2022 AT THE COUNTY ASSEMBY PREMISES.**

The pretender site visit with prospective bidders who are interested in bidding for the above was conducted on 22nd November, 2022. It started with a meeting at the county assembly chambers at 12.00pm before proceeding to the site.

The purpose of the site visit was to verify the condition on the ground for the above mentioned project.

Firms represented

1. Daje Enterprises Ltd
2. Deluxe Ventures
3. AMGCL
4. Reenah (K) Ltd
5. Reofly Investments Ltd
6. Empire Elite Builders Ltd
7. Jedy General Con. Ltd
8. Balila Holdings Ltd
9. Vimika International Ltd
10. Madibao Construction
11. Appalan Marine and General Contractors Company limited

Comments/Issues raised and responses.

During the site visit the following issues were raised

S/NO	ISSUE	RESPONSE
1.	There were no drawings attached in the bidding document for the project.	The drawings were to be availed to the bidders immediately the procurement office was in receipt of the same.
2.	Waterproofing mentioned in the bidding document is it for the existing retaining wall or a new contracted wall and if it is for a new retaining wall there is no BOQ	This was for the existing retaining wall.
3.	Bidders wanted to know whether there is a geotechnical investigation report done on the construction site	No geotechnical investigation was conducted on the site.
4.	Are there Pretender site visit certificates to be issued after the meeting	The site visit certificates will be sent via email to all bidders/representatives present.

Even though the site visit is not mandatory it was highly recommended.

Bidders/Representatives of the firms found the site visit useful since they now had a much clearer picture of the project site.

Bidders were advised to take their time and analyze the bidding document well before submitting their bids.

The site visit and meeting ended at 1.30pm.

End of minutes.